

## Liturgy Meeting Minutes December 4<sup>th</sup>, 2008

**Attendance:** Helen Collins, Bill Graham, Diane Graham, Ken Barnes, Randy Howe, Linda Licata, Mary Jo Hartmann, Mary Ann Lause, Jim Manz, Fr. Mark, Ed Kilius

**Opening Prayer:** Randy Howe

**Minutes:** October 30, 2008 Minutes approved

### **Planning Team Evaluation:**

***Living Rosary:*** Ed Kilius reporting See Handout

- In order to reduce chaos and the length of time it takes to organize the rosary, greeters will send all bead volunteers to Ed Lewandowski who will assign them a bead.

***November Liturgies:*** Randy Howe reporting See Handout

- Randy was extremely happy with the Thanksgiving Liturgy and stated that attendance and donations were up from last year.

### **Planning Team Reports:**

***Christmas Season:*** Mary Ann Lause reporting: See Handout

- The manger scene will again be placed in the baptismal space – the lower font.
- Herb Lause is making a new platform to fit the new font (this is the 3<sup>rd</sup> revision!)
- Herb will take care of turning the water off and draining the Baptismal Font.
- Herb will also take pictures.
- Ken reported for Chris Schmitz that she and Barb would like more trees in the far left corner of the Sanctuary since there is now more room there. They would like a grouping of three trees---the big tree along with a 4 foot and a 7 foot tree.
- The outside manger scene on the north side by the annex will be lit this year.

**Catechesis:** p. 92-93 *Liturgy With Style and Grace*, "Naming the Days"

- Discussion was held on whether our parish should have a feast day. Ken stated that there are several options since there is no feast day for Mary, Mother of the Church. The parish could celebrate the anniversary of the founding of the parish, the dedication of the building, celebrate on the feast of the Lateran Basilica, or any of Mary's Feast Days.
- Fr. Mark stated that Jan 1<sup>st</sup>, the feast day of Mary, Mother of God would be an option also. He stated how that feast day is often overlooked as people think it is New Year's Day Mass.
- It was suggested MMOC might celebrate the anniversary of the founding of the Parish pending approval of the staff.
- Handouts with the history of the parish could be distributed as part of the celebration.
- Discussion for a feast day will be revisited at the next meeting.

## **Follow-Ups:**

**Communion:** The revised Communion procedure has been well received.

**Donut Sunday Nov. 2nd:** See Report submitted by Helen Collins as a reference for future Donut Sundays.

### **Additions to the report:**

- **After Diana Piantanida places the order for the donuts, she will call the office to have a check cut for the amount due to The Donut House. Designated member of each commission will pick up check.**
- **When pouring hot coffee into urn for serving, be sure the urn is cold when pouring the first pot of hot coffee into the urn. If the urn has been pre-heated, the hot coffee will erupt with force out of the urn. Once the first pot of hot coffee is poured in, the urn can then be safely plugged in.**

## **Additions to the Agenda:**

### **Posting Schedules on Web:**

- The announcement that new ministry schedules are available for pick-up and are on the Homepage of our website should be made only after **all** the schedules are ready for pick-up and are posted on the web.
- The Coordinators of the various Ministries should make sure there is a paper copy of the schedule hanging in the Sacristy.

### **Announcements:**

- Fr. Mark stated the following disadvantages of having announcements at the end of Mass:
  1. There are too many announcements and people tune them out.
  2. They take away from the reverence at Mass.
  3. They are all in the bulletin.
- There are three great venues to communicate to the parish:
  1. Bulletin
  2. Marquis
  3. Website
- Fr. Mark suggested the announcements be limited to **3**---to be chosen by the staff. Those announcements chosen should pertain to Liturgy-----for example, the Penance Service or the Blue Books etc.
- The announcements should be made *before* Mass begins.
- Fr. Mark will take this discussion on announcements to the staff meeting.

### **Upcoming Events:**

- Christmas Day Mass times will be 9:30 and 11:15
- Mary Jo is handling signups for the Holiday Dinner Meeting to be held at the home of Randy and Mary Anne Howe, Thursday, January 8<sup>th</sup>, 2009. 6:30p.m.
- On Tuesday, March 3<sup>rd</sup>, 2009, the Theatrical Group will perform the Life of St. Paul at MMOC 7:00 p.m.

## **Committee Reports:**

### **Petitions:**

- Ed Goergen is currently writing petitions.

### **Hospitality Ministers:**

- Helen brought up the point that Hospitality Ministers need to be GREETING people and not just walking around, chatting or performing basic “usher” duties. Welcoming people should be the TOP priority.
- Council members should also be greeting people.

### **Children’s Liturgy: No report**

### **Lectors:**

- It is important for Lectors to pronounce names right. Sheets with phonetic spelling help.

### **Eucharistic Ministers: No report**

### **Exposition: No Report**

### **Servers: No Report**

### **Environment: No Report**

### **Director of Liturgy:**

- Ken asked for approval to order new choir books with parts for voices, etc. It was agreed these books would replace much paper used by Ken as he reproduces these parts for each song.
- Diana Piantanida asked Ken if he could involve the Confirmation class in doing the music for a Mass in May. This might spark some of the teens to join the Teen Choir. Ken thought Pentecost would be a good possibility. Our commission was enthusiastic about this endeavor.

### **Parish Council:**

- Helen reported that Lisa Raglin is moving forward with forming a group for young adults in college and older.
- Liturgy Commission will be responsible for the Donut Sunday on 11-01-09.

**Next Meeting: January 8<sup>th</sup>, 2009, @ the home of Randy and Mary Anne Howe, 6:30**

**Closing Prayer: Randy Howe**

***Respectfully submitted by Mary Jo Hartmann***